

Corrigendum - V

Reply of Pre-Bid Queries received from bidders during Pre-Bid Meeting, held on 18-08-2016

Tender No. :-

N1D-06/2016, Dt. 04.08.16

Name of Work :-

Selection of Consultant for "Branding and Constermer Experience Management" for Nagpur Metro Rail Corporation Ltd.

S.No.	Pg No	Clause No	Description	Query	Response
1	5	1.2	If The RFP requests submission of a technical proposal only, the Sample Form is used by the selected Consultant to prepare for the negotiations Of The Contract. If The RFP requests submisison Of the financial Proposal, the Sample Form shall be completed and attached to the Financial Form 3. Agreed (at the negotiations) breakdown sheets shall form part of the negotiated Contract & included in its Appendix C	Is this applicable because Sample form is deleted	This page is already captioned as " Not Applicable " hence question is not relevant
2	5	1.4 (ii)	Any discussion on bonuses shall be supported by audited documentation which shall be treated as confidential	Hope Attaching Audited Bonus sheet is not mandatory, please confirm	This page is already captioned as " Not Applicable " hence question is not relevant
3	19	10.2	The consultant shall furnish information on commissions, gratuities & fees, if any , paid or to be paid to agents or any other party relating to this Proposal and if awarded , contract execution proposal and if awarded , contract execution	Is this applicable for Fixed bid project (Lump Sum Contract) and QCBS (Quality & Cost Based)	This clause is deleted in this tender. (Refer BDS, Section-II)-Revised Bid Document
4	21	14.1.4	For Assignments under the Fixed Budget selection method the estimated Key Experts time input is not disclosed. Total available budget, with an indication whether it is inclusive or exclusive of taxes is given in the DATA SHEET & the financial Proposal shall not exceed this budget	Havent come across any budget in the Data Sheet	This clause has been modified.Please refer ITC 14.1.4 of Section-II of Bid Data Sheet of Revised Bid Document
5	24	20.1	Clause 15.1 is missing		It is advisable to refer these clauses in Section I- ITC itself.
6	24	20.2	Clause 12.7 is missing		It is advisable to refer these clauses in Section I- ITC itself.
7	30	ITC 2.4	The client shall provide Site visit (1 time only) if requested by bidders to facilitate the preparation of their Proposals or the bidders may access theDPR of the project or Project related information available online on web address of NMRCL i.e www.metrotrainagpur.com	Is this DPR available for all 36 stations or only few	It is advised to refer DPR available online on NMRCL website covering various vital aspects, the bidder may get various information regarding this metro project.
8	31	ITC 13.1	Extention for Clarification / Queries	Request to extend the Query submission date till 25th Aug	Accepted
9	32	ITC 14.1.4 & 27.2 & ITC 16.3	Lump Sum Fees should be exclusive of Service Tax & GST (If applicable), we request this amendment incase GST is imposed		Please refer ITC 16.1 The price quoted by the bidder deemed to be inclusive of all applicable taxes prior to the base date (28 days before the final submission of bid) are applicable and service taxes shall be reimbursed separately. In event of notification of GST, it will be replacement of all previous taxes except income tax hence the taxation can be analysed pre and post GST and compared accordingly after the award of work to the successful bidder.
10	32	ITC 14.1.2	For Phase II, can this be Time based quotation ?		Phsae-II is deleted in revised bid document uploaded as Corrigendum-V
11	33	ITC 19.1	This should be Annexure 2B & not 2A, please confirm		It is typographical mistake." Toolkit for using the etender portal" is renamed as Annexure 2A.- Corrected in Revised Bid document
12	33	ITC 17.1	Assume it is Annexure 2 B & not Annexure 2 A, please confirm		It is typographical mistake." Toolkit for using the etender portal" is renamed as Annexure 2A.- Corrected in Revised Bid document
13	35 & 40	ITC 31 & Iv a, b, c	It is assumed that Bid Security / EMD will be physical submisison in form of Bank Guarantee & part of Technical submission, please confirm		Original Bid security/EMD as directed in ITC 31 section 2 shall be submitted in the office of NMRCL within 3 working days after final submission of bid.The scanned copy of bid security shall also be uploaded in the technical section of e-tender portal of NMRCL.
14	48	7	Clause no 2.8 ?? Missing		The revised FORM B1 section III is corrected in Revised Bid Document.
15	67		Please confirm if FORM B - 17 is the World BANK FORM + Pls refer the footer asking for Statement Of Integrity as supporting document ...	Pls calrify if Bidder has to submit / declare Form B-17 on letter head & what is Statement Of Integrity, is there a separate template to be signed & submitted by bidder	This is as per SBD adopted by NMRCL, bidder may reproduce this format on his letterhead , duly signed and stamped by the authorized representative of bidder and shall be submitted in the technical section of of E-tender portal.
16	86	Form F 2	Financial Proposal - Is this to be filled in online or we need to submit on our letter head, please confirm		Financial proporsal in FORM F2 shall be neither filled physically nor to be mentioned anywhere in the technical section of e-tender portal.It is to be filled online in the finacial section of e-tender portal only. No need to submit it physically.
17	90	Note 2	Clients completion Certificate - Can this be Work In Progress Certificate for Similar Work , please confirm		Substantial completion up to 75% is acceptable, subjected to cerified by client. For details Pl. refere Section-III of Revised Bid document. Section-III, Clause No. 5.1.2 (b) Note S.No.4
18	98	Part I Sec 5/ V	Can bidder ONLY enclose Qualification Certificate & not Salary & PF Account No Please clarify		No qualification Certificate is required. Only name of persons, qualification, designation & PF no is required who is involved in similar works is to mentioned. Salary details not required. This detail will be scored as per evaluation creteria given in Section-5 of bid document.
19	105	Part I Secion 7 TOR	As we understand - Our scope in Jingles is to deliver idea, Concept and design direction for creation of jingles. These deliveries could be refrence music tracks, sample sounds and indicative content. It is also our assumption that actual creation of a jingle is to be done by a specialist audio composer/Artist whom our team can direct. Please clarify if our understanding is correct		Refer TOR Section-7 of Revised bid document.

20	107	Part I Secion 7 TOR	<p>We need more clarity on the Exact scope, Expectation under Animated 3D graphic Power point presentation.</p> <p>To state our understanding. 3D animations are video files and making them needs all the parts of the systems finalised and all details made available. We need more info on the purpose of this making these animation, where are they displayed and what will be profile of the viewer. This is important to decide the duration and representation of the animation and can have huge implications on the cost for making these videos.</p> <p>A clarity is also required on how many animations are to be made only 1, 2 or 5.</p> <p>As a part of delivery on Part 1,2,3 and 4 we would be delivering documents and PPT files with illustrations, sketches, renderings to substantiate the design and illustrate its visual look and feel.</p> <p>We have a sugestion. The deliverable can be defined as - Making 5 Nos. 4-5 min videos giving features of the Nagpur metro for releasing in the Press and using them across the promotions and presentations of NMRCL in various forums.The videos will be 3D animated Basis the finalised approved system details available at the time of making the video. This way NMRCL Team will be free to choose the topic on which the videos should be made. And a agency has clarity to quote.</p>		Refer TOR Section-7 of Revised bid document.
21	110	Part 1 Section 7, Table B	Request clarity on the payments against the Advisory services 6%. As consultants - can we propose submitting a Time-and-Material cost which can be available for NMRCL as the services are utilised since this stage of work tends to be uncertain and long drawn. As the 6% is a part of the full payment, Our Bank Gurantee is also held up against a very small amount for long time with uncertainty. Can we have separate BG for Part 1 & Part 2 which can be released on completion of respective services of Part 1 & Part 2		Refer TOR Section-7 of Revised bid document.
22	128	Part II Section 8, 45.1 c & d	We request changing the payment terms for interim milestone payments to 30 days and for final Payment to 45 days		Refere Section-9 (SCC) of revised bid document.
23	123	29	Appendix B is missing		This clause is ammended as services of key experts shall be availed by the sucessful consultant themselves at their own cost to accomplish the scope of the work as mentioned in Section 7-Scope of the work. (Refer Section - 9 SCC, Cl. No. 42.3 & 42.4)
24	126	39	Appendix C & D are missing		Refer revised bid Document Cl.39, Section-9 (SCC)
25	128	(d)	Final Payment : Request to reduce this from 90 days to 45 days, to seek client response		Refer to S. No. 22 above
26	128	(c)	Lump Sum Installment : Request to reduce from 60 days to 30 days, to seek Client response		Refer to S. No. 22 above
27	134	24.1	Is Professional Liability Insurance Applicable for Lump Sum or Fixed Bid project		Yes,Professional Liability Insurance is applicable in this contract.
28	136	49/ 2	Should this be as per INDIAN ARBITRATION LAW?		It should be as per Indian Arbitration & Conciliation Act, 1996 and its further ammendments applicable.
29	135	45.1 (a) / (2)	The advance amount shall be paid against BG issued equal to the 110% amount of required advance amount	Can this be reduced to equivalent amount of required advance amount	Cannot be acceded to (It is as per SBD of NMRCL)
30	138	2	Defect Liability Period - Can this be reduced to 3 months		Cannot be acceded to
31	137	Section-9 (Part-B), Cl.01	Performance guarentee	We request making the Performance Gurantee as 5% which is to be submitted at the signing of contract	Cannot be acceded to
32	138	5 (i)	Part II - Green Building as per IGBC guidelines	Is this mandaory . If so, will the guidelines be shared	The stations are being designed and constructed as per Green Building Norms. The bidder is anticipated to get familiar with Green Building norms & conconcept and act accordingly if required. It is expected the bidder / consultant to explore further about green buiding norms & may use these concepts in his concept designing of various deliverables if applicable. The consulat shall themself find the relevant norms of IGBC & act accordingly if required.
33	138	7 (l)	Professional Indemnity Insurance -	Is is mandatory for Consultancy	Yes
34	141	12 c & 14	LD : Is it 25 K or 20 K per month?		Ammended in Revised bid document.
35	138	Part II Section 9 Part- B Clause 5	Appendix- A	it is missing. Please clarify the role in context of this document related to Green building norms	It is expected that the consultant shall explore further about green buiding norms & may use these concepts in his concept designing of various deliverables if applicable. The consulat shall themself find the relevant norms of IGBC & act accordingly if required.

36	138	Part II Section 9 PartB Clause 7	Professional Indemnity Insurance -	How critical is Professional Indemnity.	Professional indemnity is mandatory and is to be submitted by the successful bidder after award of the work and prior to the release of any bills
37	138	3.1.2	Annexure 1 is missing		Question is not relevant
38	140	Part II Section 9 PartB Clause 10	We generally work on the payments to be cleared after a specific Deliverable is sign-off by client for completeness. Please advise if this clause still holds good or you would like to review it.		Cannot be acceded to
39	141	Part II Section 9 PartB Clause 14	Is it mandatory to set-up office in Nagpur		Yes, it is necessary for proper co-ordination. Please refer to clause 14
40	170	4.2.1	Annexure 2 is missing		This is the draft format of contract agreement and the successful bidder shall provide Annexure 2 which will contain the details of the persons to be deployed by the bidder after award of the work.
41	164	3.1.2	Annexure 1 is missing		This is the draft format of contract agreement and Annexure 1 will be generated which will contain TOR -Section VII at the time of signing of contract agreement with successful bidders.
42	48	Part 1 Section 3, Letter of Proposal	Please clarify clause 2.8 reference in clause 7.		It has been corrected in Revised Bid document.
43	168	3.4.4	LoL would request to restrict the limit to two times of the Agreement Value		Cannot be acceded to
44	170	4.2.1 & 4.3.1	Annexure 2 is missing		This is the draft format of contract agreement and Annexure 1 will be generated which will contain TOR -Section VII at the time of signing of contract agreement with successful bidders.
45	19	Section 1, cl.10.2	PART 1 Section 1 has some conflicting instructions against the e-tendering process. Please clarify if the Bid Data sheet over-rides the ITC. Is any Physical document submission is required. (Clause no 10.2)		Few clauses of Section I have been replaced/modified/elaborated in Section-2 (Bid Data Sheet). Pl. refer relevant clauses of Section-2 (Bid Data Sheet)
46	19	ITC 10.2	Is any physical document submission is required ? (Clause No. 10.2)		Only EMD / Bid Security in the form of BG is to be submitted physically in 3 working days from the last date of submission of bid. Technical bid & its enclosure as well as financial bid shall be submitted online on E-Tender Portal of NMRCL
47	173	7.1.2	Annexure 7 is missing		It is part of Form C6 of Section X that is a part of draft contract agreement which shall be edited/modified suitably at the time of agreement. Refer clause 7.1.1 Performance security is 10% and it shall be refunded after 6 months of completion of services. Clause 7.1.2 Deleted
48	71	Part I Section 3 Form B-19	Is this Affidavit mandatory for submission		Yes it is mandatory.
49	98	clause no VI	What is expected under the "Awards of Excellence"		Any commendation or citation apart from the experience certificate for which the services have been rendered previously to any client
50	137	Section-9	We request review of conflicting clauses on under performance security and Part B PART-II, Section-9 (Special Condition of Contract)		Performance security shall be 10% in the form of Bank Guarantee as per format of Form C2 of Section X
51	137	Section-9, Part-B, Cl.1.	We request making the Performance Guarantee as 5% which is to be submitted at the signing of contract		Cannot be acceded to
52	173	Form-6, Cl. 7.1.2	We request for removing the 5% retention clauses on each stage of payment		It is deleted in revised Bid Document.
53			Is any Physical document submission is required. (Clause no 10.2)		Yes, EMD in the form of Bank Guarantees per Form B14 has to be submitted within 3 working days from the last date of submission of bid.
54			EMD BG - What is the expected Validity for this BG ?	No timelines defined in the RFP	EMD BG should be valid for 180 days from the date of submission of bid.
55			Can the EMD payment be in the form of BG instead of Online payment		Refer ITC 31 of Section- 2 Bid Data Sheet. It is already instructed that EMD shall be in the form of BG only.
56			IFSC code of NMRCL for BG, this is a mandatory requirement requested by Bank		Bank Name: ICICI Bank Branch Address: 222, Palm Road, Civil Lines, Nagpur (India) Bank Account Name: NAGPUR METRO RAIL CORPORATION LTD. Bank Account No.: 005905017306 Bank Account Type: Current Account IFSC Code: ICICI0000059 MICR Code: 440229002 Note: - Bidders are requested not to deposit any cash in the above account towards Bid Security /EMD. This account is only for issuance of Bank Guarantee through Bidder's Bank in Electronic format (SFMS).
57			Request for extension of timelines till 16th Sep for Tender Submission post response to above queries		Submission & Opening Extended up to 28 Nov-2016 , 16.00Hrs & 16.30 Hrs respectively